

Programs / Roles	Name
<i>For Camp's and Jubilee's</i>	
Event Director	<p>This person is in charge of communicating with the volunteer coordinator to ensure that we have a camper to staff ratio of 1-5 and to make sure we have all the staff needed for the program. This person will supervise the volunteer trainer to make sure all volunteers are trained for their roles. This person in charge of managing the registration forms and medical forms in coordination with the register and check out person to call camper's parents the week before for follow up and camp reminders. This role entails all the energetic icebreakers and schedule creation for the entire length of the event and program. This person will work with the medical staff throughout the day to ensure communication between medical professionals and DSV is consistent and maintaining consistent care for all staff and participants. This role entails logistic task needed to ensure equipment, food, medical supply, t-shirts, field rental and chairs/tables needed for the event/program. This role entails pre and post event schedule walk throughs and evaluation of the day. This person is in charge of budgeting and accounting needed to complete all tasks and staff salary for the event/program. This role entails the final decision making voice for the event/program while ensuring a team dynamic that is consistent with participant and staff health and positive mindset.</p>
Activities Coordinator	<p>This role entails that all activity staff are trained both with diabetes management and in their activity for that day's schedule. This role entails that all activity staff are trained to handle kids from 8-18 and adults from 8-80. This role will train the activity staff how to intermix diabetes terms into the sports drills. This person will create and come up with new and build upon existing activities with diabetes language mixed in between. For all participating populations youth 8-18, young adult volunteers, medical students, older adults, parents and the general community</p>
Participant Recruit Coordinator	<p>This role entails that each event reaches as best as the possible its participation goals. This person will be up to date and track contact with parents and medical professionals to ensure timely sign up for camps. This person will send out emails, call, get on multiple calendars, utilize visibility with collaborators, organize booths at events in the local community, organize workshops in schools and track all contact information received and when/how we have follow up</p>
Evaluation Coordinator	<p>Evaluates the program through pre, during, and post participant surveys, testimonial and retention rates. Evaluates personal based on supervisor and colleague survey and evaluates supervision by volunteer survey's</p>
Medical Staff Coordinator	<p>This role will entail medical students and medical staffs are trained in the DASH diabetes language and procedures to maintain glycemic safety at the event/program. This person will oversee that every kid has received their BG checks, carbs and insulin action or no action while at the event/program. This person will go over all the medical forms and management techniques with parents and campers before and after each event. This person will create learning activities that include participants and challenge medical students to think as if they have diabetes.</p>

Counselor Coordinator	This role will entail that all counselors have gone through DASH trainings and that they are prepared the day of for their campers and the day's schedule. This role will entail pre and post evaluation for the counselors on their ability, day of experience and things to improve on.
Leads	This person will be responsible for capturing those special moments on camera
Registration and Check Out	This person(s) should be aware of the logistics (i.e. number of campers and a list of who has signed up before each camp. He/She will be responsible for signing in and out each camper and parent, while also providing t-shirts to campers and handling supplies over to Med Staff
Food Prep	Responsible for setting up snack and meals for the day. Must be sure to include up to date carb counting information and any other food allergy information that is necessary
All Star Moment Collector	This person will be responsible for capturing those special moments on camera
Counselors	These people are responsible for engaging with the campers at all levels of education; whether that is sports, diabetes, spiritual, etc. Responsible for carrying low bags and managing check times. It is expected that you are keeping your campers engaged with the activity at hand and with each other! Most of all it is imperative that you are having FUN!
Activities Staff	Responsible for prep, post sport activity set up, ref when necessary. These roles will be specific to any expertise the coordinator might have to any sport.
Med Staff	The med staff will be in charge of hosting all med supplies. At the start and end of each camp they will be in charge of administering and collecting them to each counselor. Med staff will organize meters for BG check pre sports activity and mealtime. The med tent should also be equip with low supplies and insulin
DSV Counselors	Diabetes Specific Volunteer: This person will be assigned to specific campers the day of and be in charge of monitoring BG, insulin to carb management occurs and is followed up on. They will then report this info back to the Med staff and work with camper to make any necessary adjustments
Panelists/Guest Speakers	